



श्री वेंकटेश्वर कॉलेज
SRI VENKATESWARA COLLEGE

Ref No. SVC/Estb./2023/SV-03-192

3rd January, 2023

NOTICE

This is for the information of all the concerned that in the absence of Mr M. Jeevan, SC/ST Liaison Officer, **Prof. S. Seenivasan, Professor, Department of Tamil**, will look after the routine duties of SC/ST Liaison Officer with immediate effect, till Mr M. Jeevan resumes duty.

In view of the above Prof. S. Seenivasan is requested to monitor/inspect the reservation registers/rosters maintained by the College as per the instructions of DoPT with a view to ensure proper implementation of the reservation orders. In case of any clarification/assistance, the same may be sought from DoPT.

प्रधानाचार्य *C. Shula Ruddy*
Principal
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
धौला कुआं, नई दिल्ली / Dhaula Kuan, New Delhi-21

To:-

Prof. S. Seenivasan
Professor, Department of Tamil
Sri Venkateswara College

Copy to:-

1. The Teacher-In-Charge/Coordinators of the respective departments,
2. Administrative Officer,
3. Section Officers (Accounts & administration),
4. P.A. to the Principal,
5. Dealing Assistants / Hands (Accounts, Administration & Establishment),
6. All concerned,
7. Notice Board,
8. College Website and
9. File.